

School SBIRT Implementation Planning Template

GOAL:

*List the goal of your School SBIRT Implementation plan. These may be developed in collaboration with DESE SMART goals*that emphasize goals that are **Specific, Measurable, Action-oriented, Realistic and Tracked.***

INITIAL PLANNING:

1. Who will oversee SBIRT implementation? Include position at school.

_____ *(Name, position)*

2. When do you plan to begin conducting SBIRT? _____

3. Which grade and school(s) will be screened? _____

4. Who will be in charge of data collection?

_____ *(Name, position)*

5. How will screening results be documented?

6. How will staff be trained? When?

IMPLEMENTATION:

1. Which staff position(s) will be responsible for conducting screening?

- _____ # School Nurses
- _____ # School Counselors
- _____ # School Social Workers
- _____ # Physical Education Teachers
- _____ # Health Education Teachers
- _____ # Other, List: _____

2. How will you ensure privacy and confidentiality for students?

3. What will parents and students be told about privacy and confidentiality?

4. How will school staff and teachers parents be informed of this screening?

5. How will parents be informed of this screening? (i.e. letter home to parents, school bulletin via email, faculty meeting, School Committee Meeting)

6. How will students be informed of this screening?

7. When will the screening be performed (i.e., during Health Education or Physical Activity class, other mandated screenings, scheduled visit with counselor, etc)?

8. What hand-outs do you have for students? Parents?

9. What in-school referral resources are currently available?

10. What outside community resources / agencies have been contacted in case further referral is needed

11. Who will do/make outside referrals and follow up, including parent/guardian notification, if needed?

12. Who is the contact with these individuals/ agencies?

13. How will follow-up, technical assistance and training of additional school staff be instituted?

14. What barriers do you anticipate for implementation?

15. How might you overcome them?
